



Internal/External Employment Counsellor, WorkBC Programs



POSITION: Employment Counsellor (Floater Position)

DEPARTMENT: Employment and Language Programs

POSITION FUNCTION:

MOSAIC is seeking a client centred and results-orientated Employment Counsellor who is passionate about empowering clients to reach their employment goals. The Employment Counsellor (Float) will support MOSAIC's multiple WorkBC Centre locations by providing direct client services based on operational needs; types of services range from case managed services, workshop facilitation, resource room advising to job development.

QUALIFICATIONS:

- Current and satisfactory Criminal Record Check is a requirement.
- A post-secondary certificate, degree or diploma in a relevant field (e.g. career or employment development, vocational rehabilitation, social work, psychology, sociology, human services, counselling, education or human resources management) or demonstrated experience in:
 1. Conducting and interpreting Client needs assessments,
 2. Coaching and mentoring Clients
 3. Working with individuals with complex barriers and a broad range of cultural backgrounds
 4. Building partnerships with community agencies, employers and other stakeholders
 5. Providing customer service and resolving issues both in person and in an virtual service delivery system
 6. Delivering basic life skills / essential work skills program
- Strong interpersonal, cross-cultural communication skills; possessing patience, tact, flexibility and ability to build rapport with clients.
- Excellent knowledge of the WorkBC Integrated Case Management tool and Program Policies
- Good working knowledge of existing programs and services, community resources, and local labour market conditions.
- Working knowledge of WorkBC self-served services requirements
- Ability to adapt teaching materials to meet the needs of clients and facilitate group-based learning for adult learners
- Experience developing and sustaining employer relations to facilitate client placements
- Proven ability to multitask and meet deadlines
- Access to a vehicle is required as the position will cover multiple WorkBC Centres across Metro Vancouver



HOURS: 35 hours per week

STARTING SALARY: \$43,425 to \$48,875 commensurate with level of experience and qualifications

A competitive benefits package is provided with contracts of at least 1 year in length which offer a minimum of 17.5 hours of work per week.

RESUMES TO: Hiring Team - MOSAIC Employment Programs
5575 Boundary Road
Vancouver, BC V5R 2P9
Email: employmentprograms@mosaicbc.org

Please reference “**Your Name – Employment Counsellor WorkBC Programs (Float)**” in the subject line of your application and submit via email (Word / PDF format). No telephone calls please.

DEADLINE: Open until filled

NOTE: Only those selected for an interview will be contacted

POSTING DATE: December 21, 2018

MOSAIC is committed to promoting equal employment opportunities for all members of the community

