



Internal / External Job Developer, WorkBC Programs



MOSAIC is looking for two Job Developers for multiple WorkBC Centre locations.

POSITION: Job Developer

DEPARTMENT: Employment and Language Programs

POSITION FUNCTION:

Under the direction of the WorkBC Centre Manager, the **Job Developer** will initiate and build lasting relationships with local employers, creating work experience opportunities that leads to long-term sustainable employment opportunities for clients. The position will support clients in job search activities to secure work experiences, volunteer positions and paid employment opportunities, as well as providing follow-up support to clients at the workplace. Duties also include making new and maintaining existing job-creation partnerships by marketing services to employers and clients, participating in employment events, facilitating presentations, and identifying trends and opportunities in the labour market.

QUALIFICATIONS:

- A post-secondary certificate, degree or diploma in a relevant field (e.g. career or employment development, vocational rehabilitation, social work, psychology, sociology, human services, counselling, education or human resources management) or demonstrated experience in:
 - Conducting and interpreting Client needs assessments
 - Coaching and mentoring Clients
 - Working with individuals with complex barriers and a broad range of cultural backgrounds
 - Building partnerships with community agencies, employers and other stakeholders
 - Providing customer service and resolving issues both in person and in an virtual service delivery system
- Developing and sustaining employer relations to facilitate client placements
- Strong interpersonal, cross-cultural communication skills
- Possessing patience, tact, flexibility and ability to build rapport with clients and employers
- Knowledge of Customized Employment an asset
- Working knowledge of the WorkBC database ICM and program policies
- Good working knowledge of existing programs and services, community resources, and local labour market conditions
- Must be able to manage a large caseload while maintaining balance between client services and outcome targets
- Criminal Record Check required

HOURS: 35 hours per week

SALARY RANGE: \$43,425 to \$48,875 per annum, commensurate with level of experience and qualifications

A competitive benefits package is provided with contracts of at least 1 year in length which offer a minimum of 17.5 hours of work per week.

RESUMES TO: Hiring Team - MOSAIC Employment Programs
5575 Boundary Road
Vancouver, BC V5R 2P9
E-mail: employmentprograms@mosaicbc.org

Please reference “**Your Name – Job Developer, WorkBC Programs**” in the subject line of your application and submit via email (Word / PDF format). No telephone calls please.

DEADLINE: Ongoing until a suitable candidate is hired

NOTE: Only applicants selected for an interview will be contacted

POSTING DATE: December 21, 2018

MOSAIC is committed to promoting equal employment opportunities for all members of the community