



Internal/External Employment Counsellor, WorkBC Program



POSITION: Employment Counsellor (Vietnamese speaking)

DEPARTMENT: Employment and Language Programs

POSITION FUNCTION:

MOSAIC is seeking a client-centred and results-orientated **Employment Counsellor** who is passionate about empowering clients to reach their employment goals. **This position is based in South Vancouver.** The Employment Counsellor is primarily responsible for creating and maintaining client awareness and navigation, conducting needs and financial assessments to create an action plan, and monitoring and following-up with clients until a successful job attachment outcome is achieved.

QUALIFICATIONS:

- A post-secondary degree, diploma, or certificate in a relevant field (e.g. career or employment development, vocational rehabilitation, social work, psychology, sociology, human services, counselling, education or human resources management) **OR** 2 or more years of demonstrated experience in:
 - Providing customer service and resolving issues both in person and by a virtual service delivery system
 - Working with individuals with complex barriers and a broad range of cultural backgrounds
 - Conducting and interpreting clients' needs assessments
 - Coaching and mentoring clients
 - Building partnerships with community agencies, employers and other stakeholders
- Fluency in English and Vietnamese is required.
- Working knowledge of the WorkBC Integrated Case Management tool
- Strong grasp of the WorkBC policies and guidelines
- Extensive knowledge of existing programs and services, community resources, and local labour market conditions
- Strong interpersonal, cross-cultural communication skills
- Proven ability to multitask and meet deadlines
- Criminal Record Check required



HOURS: 35 hours per week

STARTING SALARY RANGE: \$43,425 to \$46,064 per annum, commensurate with level of experience and qualifications

A competitive benefits package is provided with contracts of at least 1 year in length which offer a minimum of 17.5 hours of work per week.

RESUMES TO: Hiring Team - MOSAIC Employment Programs
5575 Boundary Road
Vancouver, BC V5R 2P9
Email: employmentprograms@mosaicbc.org

Please reference “**Your Name – Employment Counsellor WorkBC Programs (Vancouver South)**” in the subject line of your application and submit via email (Word / PDF format). No telephone calls please.

DEADLINE: **Ongoing until a suitable candidate is hired**

NOTE: Only those selected for an interview will be contacted

POSTING DATE: January 31th, 2019

MOSAIC is committed to promoting equal employment opportunities for all members of the community

