



## Internal/External Customized Employment Specialist WorkBC Programs



**POSITION:** Customized Employment Specialist

**DEPARTMENT:** Employment and Language Services

**POSITION FUNCTION:** Under the general supervision of the Manager, the **Customized Employment Specialist** is responsible for supporting clients with a disability to sustainable job attachment. Starting with the Discovery process, CES also provides Job Development and Job Support Services. CES directly markets the job seekers to potential employers to make a customized employment match, as well as negotiates employment accommodations based on client's need. CES provide job coaching and job maintenance services to clients to ensure job sustainability, as well as completing on-site visits with employer and clients.

- QUALIFICATIONS:**
- A post-secondary certificate, degree or diploma in a relevant field (e.g. career or employment development, vocational rehabilitation, social work, psychology, sociology, human services, counselling, education and human resources management).
  - Demonstrated experience in:
    - (1) assessing complex client needs in specialized areas, such as physical limitations, developmental disabilities, mobility skills, and cognitive, social and emotional barriers;
    - (2) interpreting clinical assessments; and
    - (3) delivering customized employment, job coaching and job development services;
  - Satisfactory criminal record check is a requirement
  - Driver's license and access to a vehicle is required (this position requires frequent travel)
  - Experience with EPBC policies and ICM is preferred
  - Knowledge of physical, cognitive and mental health barriers that individuals may face;
  - A strong understanding of the labour market and needs of a variety of stakeholders;
  - Experience working within an interdisciplinary team environment as well as collaboratively with family members, caregivers and other workers;
  - Strong ethical note writing, documentation and report writing skills
  - Knowledge of referral sources within the community to assist clients in addressing other barriers they may be facing
  - The ability to negotiate employment agreements and accommodations as required
  - Excellent organizational and communication skills
  - Ability to work evenings and weekends as required
  - A second language would be an asset



**HOURS:** This is a full-time (35 hrs/week) position.

**WORK LOCATIONS:** This full time position will serve clients from three WorkBC centres:  
Vancouver North East 2555 Commercial Drive, Vancouver  
Surrey Cloverdale 1688 - 152nd Street, Surrey  
South Surrey White Rock 17700 - 56th Avenue, Surrey

**STARTING PAY:** \$46,064.20 to 51,851.80 per annum based on experience.

A competitive benefits package is provided with contracts of at least 1 year in length which offer a minimum of 17.5 hours of work per week.

**RESUMES TO:** Hiring Team - MOSAIC Employment Programs  
5575 Boundary Road  
Vancouver, B.C. V5R 2P9  
Email: [sworonko@mosaicbc.org](mailto:sworonko@mosaicbc.org)

Please reference “**Your Name - Customized Employment Specialist**” in the subject line of your application and submit via email (Word/PDF format). No phone calls please. Only candidates selected will be contacted.

**DEADLINE:** Open until filled

**POSTING DATE:** February 19th, 2019 version #2

*MOSAIC is committed to promoting equal employment opportunities for all members of the community*

