



Internal / External
Job Developer, WorkBC Programs
Vancouver North East Location



MOSAIC is looking for a Job Developer who possesses a positive outlook and is a self-motivated individual to work out of its Vancouver North East WorkBC Employment Services location.

POSITION: Job Developer

DEPARTMENT: Employment and Language Services

POSITION FUNCTION: Under the direction of the WorkBC Centre Manager, the **Job Developer** will initiate and build lasting relationships with local employers, creating work experience opportunities that leads to long-term sustainable employment opportunities for clients. The position will support clients in job search activities to secure work experiences, volunteer positions and paid employment opportunities, as well as providing follow-up support to clients at the workplace. Duties also include making new and maintaining existing job-creation partnerships by marketing services to employers and clients, participating in employment events, facilitating presentations, and identifying trends and opportunities in the labour market.

- QUALIFICATIONS:**
- A post-secondary certificate, degree or diploma in a relevant field (e.g. career or employment development, vocational rehabilitation, social work, psychology, sociology, human services, counselling, education or human resources management) or demonstrated experience in:
 - Conducting and interpreting Client Needs Assessments,
 - Coaching and mentoring clients,
 - Working with individuals with complex barriers and a broad range of cultural backgrounds,
 - Building partnerships with community agencies, employers and other stakeholders,
 - Providing customer service and resolving issues both in person and through a virtual service delivery system, and
 - Developing and sustaining employer relations to facilitate client placements.
 - Strong interpersonal, cross-cultural, written, and verbal communication skills. Possesses patience, tact, and flexibility. Ability to work with diverse groups.
 - Possessing patience, tact, flexibility and ability to build rapport with clients and employers.
 - Knowledge of Customized Employment an asset.
 - Working knowledge of the WorkBC database ICM and program policies.
 - Good working knowledge of existing programs and services, community resources, and local labour market conditions.
 - Must be able to manage a large caseload while maintaining balance between

- client services and outcome targets.
- Criminal Record Check required.

HOURS: This is a **full-time (35 hrs/week)** position.

STARTING PAY: \$43,425 to \$48,867 per year based on experience.

A competitive benefits package is also provided.

RESUMES TO: Hiring Team - MOSAIC Employment Programs
5575 Boundary Road
Vancouver, B.C. V5R 2P9
Email: employmentprograms@mosaicbc.org

Please reference “**Your Name – Job Developer, WorkBC Programs**” (resume and cover letter in one document) and submit via email (Word/PDF format). Please indicate any additional languages spoken. No telephone calls please.

DEADLINE: **Open Until Filled**
Only applicants selected for an interview will be contacted

POSTING DATE: March 8, 2019

MOSAIC is committed to promoting equal employment opportunities for all members of the community