



Internal/External Facilitator



POSITION: Facilitator

DEPARTMENT: Family and Settlement Services

POSITION FUNCTION:

Under the supervision of Manager, Innovative and Health Promotion Programs, Facilitator is responsible for coordinating and facilitating support groups for I-Belong Program, providing individual support to clients, facilitating community connections for LGBTQ+ Newcomers in Surrey, Burnaby, New Westminster and Vancouver.

MINIMUM QUALIFICATIONS:

- Will be knowledgeable about immigrants, refugees and LGBTQ+ communities;
- Will be knowledgeable about the Canadian legal, political, cultural, labour, educational, and economic systems, relating to LGBTQ+ ethno-cultural minority communities and the community resources that are available for clients;
- Will have experience in facilitating groups;
- Will possess a working knowledge of standard office equipment and software applications (word processing and spreadsheets);
- Have a Bachelor's Degree in a relevant field or a certificate or diploma in an appropriate area such as gender studies, volunteer development, conflict resolution, community development or community social services and/or life experiences;
- Will have excellent interpersonal and communication skills, able to speak, read and write in fluent English;
- Have project management skills;
- Will have experience in program coordination, volunteer supervision, facilitation / training and public speaking.
- Will have experience volunteering with community organizations; and experience in establishing professional boundaries with clients;
- Be empathic, respectful and discrete; able to remain tactful and patient during stressful situations;
- Excellent organizational and time management skills and have a passion for working in a diverse, multicultural environment.

DESIRABLE SKILLS/EXPERIENCE:

- Proven workshop and facilitation skills;
- Strong cross-cultural counselling skills;
- Experience working with individuals from diverse cultural backgrounds;
- Fluency in a second language is considered assets.

OTHER REQUIREMENTS:

Current and satisfactory Criminal Record Check



HOURS: 35 hours/week

TERM: Term Contract (April 1, 2019 to March 31, 2020 with the possibility of extension subject to funding availability)

A competitive benefits package is provided with contracts of at least one year in length which offer a minimum of 17.5 hours of work per week.

STARTING PAY: \$22.49/hour

RESUMES TO: MOSAIC
ATTN: **Zarghoona Wakil**, A/ Senior Manager, Specialized and Innovative Programs at zwakil@mosaicbc.org
Please reference "LGBTQ+ Facilitator" in the subject line of your application (résumé and cover letter via email).
No telephone calls please.

DEADLINE: March 23, 2019 by 5:00 pm

NOTE: Only those selected for an interview will be contacted.

Posting Date: March 8, 2019

MOSAIC is committed to promoting equal employment opportunities for all members of the community

