



Internal/External

WorkBC Employment Services Float, WorkBC Programs



MOSAIC is seeking a passionate, self-motivated, client-centred and results-orientated individual to empower clients to reach their employment goals in the position of WorkBC Employment Services Float.

POSITION: WorkBC Employment Services – Float

DEPARTMENT: Employment and Language Programs

POSITION FUNCTION: The **Employment Services Float** position is primarily responsible for providing coverage to a variety of WorkBC roles in various catchments. The responsibilities include but are not limited to, creating and maintaining client awareness and navigation, conducting needs and financial assessments to create an action plan for clients, and monitoring and following-up with clients until a successful job attachment outcome is achieved.

QUALIFICATIONS:

- A post-secondary degree, diploma, or certificate in a relevant field (e.g. career or employment development, vocational rehabilitation, social work, psychology, sociology, human services, counselling, education or human resources management) **OR** 2 or more years of demonstrated experience in:
 - Providing customer service and resolving issues both in person and by a virtual service delivery system
 - Working with individuals with complex barriers and a broad range of cultural backgrounds
 - Conducting and interpreting clients' needs assessments
 - Coaching and mentoring clients
 - Building partnerships with community agencies, employers and other stakeholders
- Fluency in a second language is an asset
- Working knowledge of the WorkBC Integrated Case Management tool
- Strong grasp of the WorkBC policies and guidelines
- Extensive knowledge of existing programs and services, community resources, and local labour market conditions
- Strong interpersonal, cross-cultural communication skills
- Proven ability to multitask and meet deadlines
- Criminal Record Check required



HOURS: Full time (35 hours/week)

STARTING SALARY: \$46,064 to \$51,852 annually, based on experience

A competitive benefits package is provided with contracts of at least 1 year in length which offer a minimum of 17.5 hours of work per week.

RESUMES TO: Hiring Team - MOSAIC Employment Programs
5575 Boundary Road
Vancouver, BC V5R 2P9
Email: employmentprograms@mosaicbc.org

Please reference “**Your Name – Float Position WorkBC**” in the subject line of your application and submit via email (Word / PDF format). No telephone calls please. Only those selected for an interview will be contacted.

DEADLINE: Ongoing until a suitable candidate is hired

POSTING DATE: April 17th, 2019

MOSAIC is committed to promoting equal employment opportunities for all members of the community

