

Volunteer Roles at MOSAIC

Social Mentors - Culture Connections    

Spend two hours a week helping a newcomer learn about Canadian culture, history and lifestyles; participate in their community; connect with local new people and improve their English. Social Mentors are matched with a newcomer and meet for two hours once a week for three months. Volunteers in this program are curious about other cultures, empathetic, patient, familiar with Canadian life, fluent in English (accents welcome), and aged 19 or over. More information and application form here:

<https://www.mosaicbc.org/about/volunteer/social-mentor/>

Career Mentors- Workplace Connections    

Spend up to 24 hours over three months mentoring a new immigrant as they prepare for work in Canada. Share your knowledge and experience with your mentee. Help them navigate the job search process by assisting with resume and interview preparation. Give tips on successful networking. Provide insights into Canadian workplaces and work culture. Career Mentors are welcome from any profession, provided you have worked in Metro Vancouver for at five years. You should have links to professional and business networks, an interest in other cultures, and great interpersonal skills. The time commitment is flexible and can adapt to your schedule. All mentors receive training and ongoing support from program staff. You can also attend regular group events. More information and application form here:

<https://www.mosaicbc.org/about/volunteer/career-mentor/>

Teaching Assistant/Classroom Support    

Recently received your TESOL certification and looking for some hands-on classroom experience? Volunteer with one of our Language Centres and assist instructors with English training and curriculum planning. For more information, visit:

<https://www.mosaicbc.org/about/volunteer/language-centres/>

Activity Facilitator   

Have unique skills clients can benefit from? Share your skills by providing instructions to interested groups of clients. Whether it is photography for seniors, art for youth, yoga for moms - sharing your special knowledge can inspire new learning, create connections with others, provide a platform for speaking and help break isolation.

Role Requirements Legend



Experience
Required



Second
Language



High Level
English



Years of CDN
Experience



Daytime
Shifts



Evening
or weekend



Criminal
Record Check

Administrative Assistant



Use and improve your office skills! Help with routine office tasks and challenging ones including word processing, photocopying materials, filing projects, and bulk mailings. A few months of regular office support can be a real resume booster!

Community Event Assistant

Do you enjoy meeting people and interacting with the public? Community Event Assistants join MOSAIC staff at various community fairs, festivals and celebrations throughout the year. During these events, you will help with setup/take down, provide information on programs and services, supervise booth activities/games and give away prizes and other swag.

Computer Instructor/Assistant



Share your knowledge of basic computer uses and social media by providing instructions to seniors and other newcomers. For seniors, knowing how to use the internet, skype, facebook and email means more connection with family members, especially ones overseas. For other clients, learning how to use office software can be the missing step to finding employment.

Digital Learning Assistant



Share your knowledge of online learning tools by assisting participants connect to their digital device and participate in services through online platforms such as Zoom and Teams.

IT intern



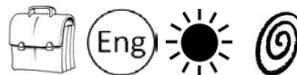
Are you a techie? Are you looking for an opportunity to apply your training and skills in Canada? The IT team would appreciate your support in preparing donated computers for newcomers.

Development Assistant



Help us expand our funding sources and provide much needed programs and services to newcomers. Assist our growing development office with administrative tasks, prospect research, fundraising campaigns and events.

Early Childhood Education Assistant/Child Minding Volunteer



Would you like to gain more experience in working with children? Many of our programs have groups which meet each week. Mothers usually come with children under 5 years old. You will be supporting our ECE instructor or staff to smoothly run the children's activities. Volunteers plan fun and creative activities for preschool children such as story time, arts and crafts, and active games.

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English Conversation Circle Facilitator



Practice makes perfect! Encourage newcomers to speak English during this conversation class. Prepare material for each class, prompt dialogue, and participation. Good English skills, compassion and attention required.

Language Support Volunteer



You can help make our work accessible to clients! Provide direct language support to newcomers with informal interpretation for clients with low English levels during a variety of events and activities; workshops, activities, English Conversation Circles, computer classes, and more. Languages most commonly needed are: Mandarin, Cantonese, Vietnamese, Korean, Arabic and Farsi.

Mock Interviewer



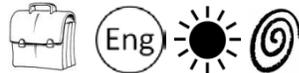
Help newcomer jobseekers work on their interview skills in order to land their first job here in Canada! Put yourselves in the shoes of a hiring manager and interview candidates for that highly sought-after job. In the process, you may also pick up a few tips for your own job search too.

OCMS Data Entry Volunteer



A great opportunity for people curious about working in the settlement field! Assist one of our Settlement Workers by taking workshop registration, and performing administrative tasks, including data entry. You may also support our settlement workshops by helping clients with their registration.

Tax Clinic Volunteer



During tax season only - Work directly with clients, including adults and seniors, assisting them with their income tax filing. Volunteers are screened and trained in part by Revenue Canada.

Workshop/Activity Assistant



Participate and learn! Assistants provide much needed support for a variety of employment and settlement workshops and activities. Come early and help MOSAIC staff with room setup, food preparations and then welcome participants, before joining in yourself. Your shift is complete when all is swiftly cleaned up and put back in order. Good team-player is the minimum requirement.

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