



Internal/External Job Posting LINC Instructor – Substitute (on-call)

POSITION: LINC Instructor – Substitute (on-call)

- Brentwood Language Centre
- Vancouver Language Centre
- Surrey Language Centre

DEPARTMENT: Employment, Language, and Social Enterprise

POSITION FUNCTION:

- Substitute teach in the case of teacher absence
- Prepare curriculum materials, delivering ESL instruction under the MOSAIC curriculum guidelines
- Create a welcoming and encouraging classroom environment both in person and online as appropriate
- Maintain student attendance records
- Planning for class field trips, guest speakers, and special events
- Assess and evaluate students using Canadian Language Benchmark (CLB) indicators and Portfolio Based Language Assessment (PBLA).

QUALIFICATIONS:

- Recognized undergraduate degree and a TESL Canada recognized TESL certificate or a clearly documented equivalent.
- At least 2 years of experience teaching adult ESL, particularly using student-centered, participatory methods. Community-based, settlement and Literacy ESL experience an asset.
- CLB Bootcamp certificate or equivalent training required. Working knowledge of the CLBs (Canadian Language Benchmarks) and PBLA (Portfolio Based Language Assessment) is an asset.
- Competent degree of computer literacy using e-mail, word processing programs, and learner management systems. Experience facilitating online learning environments is an asset.
- Highly organized, tactful, versatile, and flexible with excellent communication skills; sensitive to and understanding of the needs of adult immigrant learners; attitudes and values in keeping with the goals and philosophies of MOSAIC.
- Current and satisfactory Criminal Record Check is required



HOURS: Hours vary depending on replacement needs
Shifts may include morning and/or, afternoons and/or, evenings

STARTING PAY: Hourly rate based on qualifications and experience

A competitive benefits package is provided with contracts of at least 1 year in length and which offer a minimum of 17.5 hours of work per week.

RESUMES TO: Send your expression of interest to Attn: ah Heath@mosaicbc.org

In the subject line of your email, please type:
“**First name Last name - LINC Instructor – Substitute**”

Please submit a cover letter and resume in PDF/Word format.

DEADLINE: Ongoing

NOTES: Only those selected for an interview will be contacted. Before applying, you must be legally permitted to work in Canada through citizenship or permanent resident status. If you have a work permit, please ensure that it allows you to work for the duration of this position.



MOSAIC is committed to promoting equal employment opportunities for all members of the community